



Provincial Glaziers Association of Alberta

c/o Red Deer Construction Association, Bay#3, 7471 Edgar Industrial Bend, Red Deer, AB Canada

PGAA Director's Meeting, Wednesday September 21, 2016

Held at the Red Deer Construction Association

Bay #3, 7471 Edgar Industrial Bend

Red Deer, Alberta

1. Call To Order:

-0900

Attendance:

-Gary Porter
-Trevor Whyte
-Chris Johnson
-Rick Makepeace
-Al Ryland
-Mei Whyte
-Dwayne Stolz

Regrets:

-Ross Wady
-Brad Simpson
-Lynn Allan
-Ryan Ardiel
-Jim Brady
-Brent Harder

2. Approval of Previous Minutes:

-Reviewed the minutes from the July 20, 2016 Director's meeting.
-Motioned to approve minutes: Trevor Whyte, Seconded: Al Ryland

3. Next Meeting:

-November 9, 2016

4. Reports

4.1 Treasurer – Mei Whyte:

-GAMA and GTA have not yet been invoiced for ATCC, Mei to do this later this week.
-The new members on the PGAA Board coming on and the old members leaving will be revised for the purposes of reporting to Societies.
-Income Statement available upon request.
-Ability to view the PGAA account online has resolved the issues that Mei was having with ATB.

4.2 GAMA – Trevor Whyte:

-Next meeting is 13 October, Dow Corning and Dan from Careers Next Generation will be speaking.

-GAMA is holding off on signing up for the RAP draft until January to gauge member company participation and need.

-The AGM will be held in November. We have volunteers for most Board positions except First Vice President and CCA Chair. GAMA is also looking to raise the dinner meeting dues and offer a proxy vote at the AGM.

4.3 GTA – Rick Makepeace:

--GTA just had their first meeting after the summer break. It was held at SAIT now that the renovations are complete.

-The October meeting will feature a guest speaker from Morrison Hershfield on changes to the new building code (takes effect 2016-11-01) and the evolving role of glazing companies.

-December Christmas meeting will be held at Wine and Beyond with a Wine tasting.

4.4 PAC – Jim Brady:

-The sub-committee meetings will resume October 28 in order to continue generating exam questions.

4.5 CGA – Jim Brady:

-Chris Johnson resigned as President and from the CGA Board. Jim Brady acted as President for the AGM held at the Glass Connections show.

-At the AGM the following positions were gained:

-President: Jim Brady, Desa Glass, PGAA

-Vice President: Richard Verdon, RSVP Agency, OGMA

-Treasurer: Angelo Cairo, Stouffville Glass, OGMA

-Secretary: Garry Parsons, Desa Glass Edmonton, PGAA

-Director: Mike Higgins, Economy Glass, APGA

-Director: Wes Penteliuk, Penwest Sales, GDAS

-Director: Brent Wihlidal, Glacier Glass, GDAS

-There is still room on the Board for members from APGA

-CGA is looking to host Glass Connections 2017 in Vancouver on 7 and 8 June

-CGA is looking at the feasibility of merging the CGA with GANA, though much more discussion is required on this subject.

4.6 Technical – Brent Harder:

-No report.

4.7 SAIT – Brian Risbey:

-No report.

4.8 Certificate of Leadership – Brad Simpson (as given by Gary Porter):

-There has been 13 responses (between GTA and GAMA) so far.

-There will be a reminder sent prior to the 15 October dead-line for submission.

4.9 Website General – Al Ryland:

-The Database is ready to go, though the Archive Minutes are missing, these will be added.

-The new website is ready to go. In terms of updating the site, this will be done by Chris (GAMA) and Terri (GTA) at the request of the President.

4.10 ATCC – Mei Whyte:

-No report.

4.11 Past President – Ross Wady:

-No report.

4.12 Education – Lynn Allan (as given by Gary Porter):

- As the PGAA paid and the show was cancelled, we will participate in the 2017 Skills Competition to be held in Edmonton.
- Remaining Education news in New Business.

4.13 Master Glazier Program – Ross Wady (as given by Gary Porter):

- Can we potentially combine the Structural Glazing course with Specialty Glass as they are tied together similarly? This would allow MGP to potentially add a course that already exists at SAIT. Further discussion is required on this
- See attached report.

4.14 Secretary – Chris Johnson:

- No report.

4.15 Golf Tournament – Ryan Ardiel (as given by Gary Porter):

- No report.

5 Old Business:

5.1: Signing Authority:

- Following the July meeting the signing authority was signed over to new signing members and old ones removed.

5.2: New Member Database:

- It was discussed who should maintain the new website. It was decided that Chris will do this for GAMA and Terri for GTA.
- The new database is ready to be put in place, but, email addresses will need to be added for Edmonton, and both databases will need to be monitored for changes and updates.

5.3: Social Media:

- Should we continue moving forward with Social Media for GAMA/GTA to expand our reach? Tammy McCarron was to spearhead this and now that she's gone, is there someone able to do it?
- It was decided that no one is able to provide enough content to make it valid. This initiative, to have meaning, must have a champion to keep the data flowing and valid. This will be revisited again in the near future.

5.4: 2016 PGAA Golf Tournament:

- Dwayne will forward a list of the Sponsors and Winners to Gary for the website. We want to ensure that they are fully and properly thanked. We had sponsors for breakfast (Vitrum), survival kits (Ferguson), plus twenty-three hole sponsors.
- We had 70 golfers this year, down substantially. Most agreed that the meal was less than adequate.
- Despite the course being great for the tournament, the food is an issue. We will endeavour to keep it as close to Red Deer as possible. The search for a new course will begin.
- The information for the 2017 tournament will be sent out earlier to increase attendees and sponsors. We need to get the numbers back up to 100.

5.5: Silica Legislation Follow Up:

- Pre-legislation, this issue is raising itself on some Alberta sites. Dust-bane to keep silica dust out of the wall cavity, is a minimum approach to dealing with this..

5.6: Calendar Update:

- The date online for next year needs to be recovered and we will move the January meeting from the 18th, back to the 11th. Gary to have this dealt with.

6 New Business:

6.1: Education Chair:

-As Lynn will be away for an extended period, Tammy McCarron stepped up to fill this role. Unfortunately she has moved out of the industry and will no longer be able to fill this role.

-Rick has two people who are interested in covering this role for the PGAA. He will confirm with them and report back to the PGAA.

6.2: Master Glazier Program:

-Ross' report presented, in his absence.

-To assist Ross, we need to make a recommendation, for after the Doors and Related Hardware is complete, which course(s) should the SME's focus on next to continue moving the MGP forward? Is it possible to complete two simultaneously?

-Though further discussion is required the thought was to combine two courses (Structural Glazing and Specialty Glass) then potentially add a course that is already available to the MGP Program on organizational behaviour.

6.3: Advertising on the PGAA Website:

-A glazing company had enquired about the possibility of advertising on the PGAA website. This was initially declined by Gary Porter as it didn't really fall under the mandate of the PGAA. Apparently this is happening on the CGA website. This decision not to consider advertising was upheld by the balance of the board.

-This company was pointed in the direction of numerous employment websites..

6.4: Future Meetings:

-Discussion ensued on whether it is possible to hold some future meetings via a conference call rather than a physical call? This would save a lot of time for Board Members given the 1.5 hour drive to get to Red Deer.

-Given the lack of a drive, it may increase attendance and participation.

-It was decided that this could be tried at a future meeting. Gary Porter will, for the November 9 meeting, initiate a Go-To-Meeting session and will forward the details to all prior to the meeting.

6.5: New Board Picture:

-A new board picture was taken following the meeting and will be posted to the website.

7 Motion to Adjourn:

-Motioned: Rick Makepeace

-Seconded: Al Ryland

-Time: 1021

Minutes prepared by;

Minutes reviewed by;

Chris Johnson, Secretary PGAA

Gary Porter, PGAA President