



Bay 3, 7471 Edgar Industrial Bend, Red Deer, Alberta, Canada T4P 3Z5

Minutes for PGAA Directors Meeting
2017-03-15 09h30-Red Deer Construction Association Boardroom

Attendees: Ross Wady Rick Makepeace Mei Whyte
 Al Ryland Dwayne Stolz Ryan Ardiel
 Regan Hoet

Author: Gary Porter

Regrets: Jonathon Greenland

1. Call to order at 09h42
2. Approval and adoption of minutes from last meeting (2017-01-11), moved by Rick Makepeace, seconded by Regan Hoet. Motion adopted.
3. Additions or deletions to the agenda. None noted. Approval of agenda, moved by Ross Wady, seconded by Rick Makepeace. Motion adopted.
4. Reports:
 - a. Treasurer's report, presented by Mei Whyte as per AGM minutes.
 - b. GAMA report from Jonathon Greenland, presented by Gary Porter.
 - c. GTA verbal report presented by Rick Makepeace.
 - d. PAC – from Jim Brady, presented by Gary Porter.
 - e. CGA – from Jim Brady, presented by Gary Porter.
 - f. Technical – email from Brent Harder shows there is nothing to report.
 - g. SAIT – per the AGM, Education and Apprenticeship Report. Report included with reports was reviewed and discussed. For 2017/8 Calgary has 7 courses (2 of 1st, 2nd, and 3rd year, plus 1 4th year), a total of 112 spots. Edmonton has only 4 courses (1 for each year) down from 5 in 2016/7. Calgary in a smaller space has 2 instructors, as opposed to Edmonton's 1, but, with only 64 spots it will be much tougher to get people in and trained, without sending them south. This was a concern to all, especially the shrinking number. Rick to reach out to Paul at AIT to see if this can be amended.
 - h. Certificate of Leadership – Completed for 2016. Will Brad Simpson (now of Edmonton) remain involved for 2017?
 - i. Web Site – new site up and running, no report needed.
 - j. PGAA Past President – no report received.
 - k. Education –Regan Holt is working to get together with Lynn Allan, ahead of May's Skills Canada. Most aspects are in good shape moving forward – no written report. John Reitmeier reported on all being in place for April's Career Expo.

- l. Secretary – no report received. We still need a replacement for Chris Johnson.
 - m. Master Glazier Program – Ross Wady presented his report. The costs from SAIT have jumped up tremendously for our second course (\$4K to \$13K) and they are forecasting \$13.5K per course for the rest of the courses, despite the fact that this most recent course was the most difficult. Ross, Jim Brady, Richard Neal, and Gary have a meeting with SAIT 2017-03-27, to try to rationalize the increase and identify ways for us to cut costs. Our next two courses Structural Glazing and Specialty Glass, should be very easy, by comparison, and should cost significantly less. However, if these costs will remain this significant, we have a serious budget issue. Rather than having enough funds for the remaining 7 courses, we have only enough for 2.5 courses. As such we are gearing up for big golf tournaments (a big sponsorship drive) golf tournaments for 2017 and 2018, to rebuild our war chest. More to follow on this.
5. Old Business
- a. Online seminar for new membership database training and the new website update procedures have been held. Gary is reorganizing one of himself, Jonathon Greenland and one other from GAMA, to be trained in the near future.
 - b. The calendar has been updated for PGAA Golf Tournament for 2017. GAMA Dinner Meetings and the PGAA/GTA Golf Tournaments need to be added.
 - c. PGAA golf tournament discussed under new business.
 - d. ATCC may allow us to continue as a non-paid member. Mei to provide an update as soon as possible.
 - e. With Chris Johnson gone, we need a new secretary. Gary to post on the website and we can all make some calls for volunteers.
 - f. The National Glazing Specification manual has been removed from the website.
 - g. Ahead of Skills in May, we have some organizing to do. Lynn Allan will meet with Rick Makepeace, Regan Holt, and Wolfgang Kron, in the near future and we can get a call out for volunteers. John Reitmeier reported on all being in place for April's Career Expo.
 - h. The PGAA is now an associate member of the Alberta Construction Association (ACA). This gives us a liaison to government and other industry factions. The ACA is already active with WCB, OH&S, ATCC Prompt Payment Legislation, changes to legislation, infrastructure spending, trade definitions, contracts, and more. Mei is attending the Safety/ACB Committee and Gary is attending the Government Action and Contracts committees.
6. New Business
- a. Is the online membership list up to date? We have Gama and GTA members, but, not PGAA (Ben's Glass and Leyden). Rick and Jonathon to confirm their lists and Gary to have PGAA members added.
7. Round Table – Other Comments, news, or issues. – None.

8. 2017 Golf Committee Discussion

- a. Target for 2017 Golf Tournament revenue set at \$30,000.00. We do not make money on golfers. The sponsorship is key and this year's event is to be promoted as a fundraiser for the Master Glazier Program.
- b. Sponsorship and golf rates reviewed and agreed upon.

Sponsorship Category	For:	Price	Price w/Golf	# of Golfer	Target#	Target\$
Gold	No specific	\$ 1,500.00	\$ 2,100.00	4	5	\$ 7,500.00
Silver	No specific	\$ 1,000.00	\$ 1,600.00	4	9	\$ 9,000.00
Bronze	No specific	\$ 500.00	\$ 800.00	2	18	\$ 9,000.00
Hole Sponsor	Two per hole	\$ 200.00	\$ 350.00	1	36	\$ 7,200.00
		\$ 150.00			128	-\$ 640.00
Golf Only	Cost	\$155.00	\$ 175.00		16	\$ 320.00
						\$ 32,380.00

- c. Schedule set out as modified MGP status report sent out 2017-04-01, PGAA letter to all members sent out 2017-04-08 outlining our plight and our goals, and the Event Brite page up and running with a link to our website, 2017-04-15. Sponsorship calls to start 2017-04-16 and should be substantially complete by 2017-05-09 for our next meeting.
 - d. Allie St. Marie and Christine Janes to have information on the tournament to take to all members. Package to be determined and to Allie and Christine ASAP.
 - e. Ross wants to come up with a poster idea for showing support for the Master Glazier Program. He asked for a \$100.00 budget to get this done up. Motion to allow Ross a \$100.00 budget moved by Ryan Ardiel and seconded by Gary Porter. Carried.
 - f. Gary to update the list of PGAA contactors (data received from John and Ryan) for each PGAA member and resend. We still need contactors for
9. Motion to adjourn at 11:18, moved by Dwayne Stolz, seconded by Ryan Ardiel. Motion adopted.
10. Next meeting to be in Edmonton, pre-Skills, at the new Alberta Glass office boardroom, 7131 68 Avenue NW, Edmonton and via Go To Meeting – 2017-05-09 09h00.

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