



Bay 3, 7471 Edgar Industrial Bend, Red Deer, Alberta, Canada T4P 3Z5

Minutes for PGAA Directors Meeting  
2017-01-11 09h00-Held via Go-To-Meeting

Attendees: Ross Wady                      Rick Makepeace                      Mei Whyte  
                  Al Ryland                              Jonathon Greenland

Author: Gary Porter

Regrets: Dwayne Stolz

1. Call to order at 09h00
2. Approval and adoption of minutes from last meeting (2016-11-09), moved by Al Ryland, seconded by Rick Makepeace. Motion adopted.
3. Additions or deletions to the agenda. Approval of agenda, moved by Ross Wady, seconded by Rick Makepeace. Motion adopted.
4. Reports:
  - a. Treasurer's report, presented by Mei Whyte. Mei will provide a breakdown of the website costs in terms of hosting, management, and development of the new site. 2017 Budget also tabled. Modifications made to Master Glazier Registration Fees, Golf Sponsorships (we will hit hard in 2017, Dan Rogers to help out again), reducing the Skills expenses (all paid for last year) as well as sponsorships, and doubling our SAIT commitments as we get into high gear with the Master Glazier Program.
  - b. GAMA report presented by Jonathon Greenland.
  - c. GTA report presented by Rick Makepeace.
  - d. PAC – no report received.
  - e. CGA – no report received.
  - f. Technical – no report received.
  - g. SAIT – no report received.
  - h. Certificate of Leadership – Completed for 2016.
  - i. Web Site – new site up and running, no report needed.
  - j. PGAA Past President – no report received.
  - k. Education – Rick Makepeace still to forward the details for the two GTA representative replacing Lynn Allan to Gary, Regan Holt of AG Worx and Wolfgang Kron of Crystal Commercial – no report received.
  - l. Secretary – no report received. We need a replacement for Chris Johnson.
  - m. Master Glazier Program – Ross Wady presented his report. Richard Neal will be stepping up for Jim Brady, as co-chair for the interim period.
5. Old Business

- a. Online seminar for new membership database training and the new website update procedures was held 2016-11-07 with Chris Johnson (GAMA) and Terri (GTA). Cindy revisited with the author 2016-11-22. With Chris away from the industry, Johnathon Greenland and one other (Gary to speak with Christine Jaynes) to be trained in the near future.
  - b. Social media for the PGA/GTA and GAMA on hold pending someone to champion. Jonathon will look into this area.
  - c. The calendar has been updated for PGAA Board Meetings for 2017. GTA Dinner Meetings are also updated. GAMA Dinner Meetings and the PGAA/GTA/GAMA Golf Tournaments all need to be added.
  - d. Discussed the coming PGAA golf tournament and our need for stronger results this year. We did a good job of thanking our sponsors and need to get a committee going early to plan and execute this year's tournament. Gary to follow up with Dwayne on how our course selection is coming. Jonathon can help out here as well. Gary reached out to Dan Rogers for his help this year, and as per Mei his in. We need to get our committee started in February to make this work.
  - e. Gary and Mei will attend SAIT on Friday to present our latest donation for the Master Glazier Program. Doors and Related Hardware should be ready to go, along with Blueprint reading by the end of Q1 and we will follow quickly with Specialty Glass and Structural Glazing. Costs for 2017 will be about \$16K. Richard Neale has stepped up as co-chair, while Jim Brady is off.
  - f. ATCC is meeting again this week. Mei to provide an update as soon as possible.
6. New Business
- a. With Chris Johnson gone, we need a new secretary. Gary to post on the website and we can all make some calls for volunteers, ahead of the March AGM.
  - b. Discussed the National Glazing Specification manual which disappeared with the WDMA-BC. Gary will remove it from the website.
  - c. Ahead of Skills in May, we have some organizing to do. Lynn Allan will meet with Regan Holt of AG Worx and Wolfgang Kron of Crystal Commercial, in the near future and we can get a call out for volunteers, ASAP.
  - d. Gary tabled the idea of the PGAA becoming an associate member of the Alberta Construction Association. We have been invited to join. The ACA is the parent of seven local Construction Associations and acts as the voice of the industry locally, provincially and federally, through the parent organization Canadian Construction Association. As an industry association we have little or no liaison networks, particularly governmental. The ACA is already active with WCB, OH&S, ATCC Prompt Payment Legislation, changes to legislation, infrastructure spending, trade definitions, contracts, and more. Our affiliation with ACA would extend our reach and our benefit to our members by having our voices heard and by having an inside track to what is going on that will affect our industry. The

cost is \$840.00/annum, GST included. This would easily supplant the \$2500.00 we pay (split \$833.00 per PGAA/GTA/GAMA) already. This would give the PGAA a seat at the table and a representative on three ACA standing committees. Following discussion Gary moved that we join the ACA, seconded by Rick Makepeace. All were in favor. Jonathon will send an email to his executive to ratify for GAMA. All in favour.

7. Round Table – Other Comments, news, or issues.
  - a. Mei will get a hold of Dwayne to breakdown the golf expenditures a bit more and to put together a basic budget for 2017.
  - b. Jonathon will contact Dwayne to offer his assistance in getting a course and a date for 2017.
  - c. Rick Makepeace apprised the group of his new role with Contract Glass and Aluminum. Coordinates to follow.
8. Motion to adjourn at 10:22, moved by Ross Wady, seconded by Rick Makepeace. Motion adopted.
9. Next meeting to be the AGM at the Red Deer Construction Association Boardroom-2017-03-15 09h00. Dwayne Stolz to ensure that the boardroom is booked.

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