



## Provincial Glaziers Association of Alberta

Bay 3, 7471 Edgar Industrial Bend, Red Deer, Alberta Canada T4P 3Z5

PGAA Director's Meeting, Wednesday March 16, 2016  
Held at the Red Deer Construction Association  
Bay #3, 7471 Edgar Industrial Bend  
Red Deer, Alberta.

1. Ross Wady called the meeting to order at 9:37 a.m.

2. **Attendance;**

Ross Wady, All Glass Parts, PGAA Past President  
Jim Brady, Desa Glass, PGAA Past, Past President  
Rick Makepeace, Crystal Glass Edmonton, GTA representative  
Gary Porter, Alberta Glass, PGAA President  
Mei Xue, Metro Glass, PGAA Treasurer  
Lynn Allan, Capilano Glass, Director - Education  
Dwayne Stolz, Leyden's Glass, Golf Committee  
Larry Laurie, Alumicor, Guest  
Richard Neal, Ferguson Glass, Guest

**Regrets;**

Brent Harder, Ferguson Glass, Technical Committee  
Al Ryland, Alumicor, Web Site General  
Chris Johnson, Lenmak – Secretary  
Brad Simpson – Cal-Tech Glass, Certificate of Leadership Committee

3. Approval of January 13, 2016 Board Meeting Minutes – Rick motioned to accept, Lynn seconded, approved.

4. **Reports**

**4.1 Treasurer** – Mei Xue - report attached.

Mei to set up a meeting with ATB for new signing authorities which will be Gary Porter (President), Rick Makepeace (1<sup>st</sup> Vice President). Mei Xue (Treasurer) and Chris Johnson (Secretary) to remain as signatories. Mei also to investigate on-line banking, e-transfers, etc. If the ATB cannot accommodate 21<sup>st</sup> century banking methods, then Mei to investigate other financial institutions as possible banks for the association.

**4.2 GAMA** – see attached report submitted by GAMA President Trevor Whyte.

**4.3 GTA** – Rick Makepeace reported that they had the Edmonton Police in as a guest speaker to discuss methods of keeping your business safe and visible. In March they held a joint meeting with the CSC. Al Jaugelis of RDH was the guest speaker and he discussed the new NAFS harmonized window testing and how it affects residential and commercial glaziers.

**4.4 PAC** – Jim Brady reported that the PAC will be doing on going exam bank development for the next year or so in an effort to double the exam banks. Meetings to take place every 6 – 12 weeks.

**4.5 CGA** – Jim Brady reported that on-line registrations are up and running for Glass Connections which will be held in Ottawa on September 13<sup>th</sup> and 14<sup>th</sup> of 2016.

**4.6 Technical** – Brent Harder submitted the attached report

**4.7 SAIT** – No report.

**4.8 Certificate of Leadership** – Brad Simpson has forwarded GAMA questionnaires to Ross Wady so Ross can canvass for potential volunteers. Brad to remain as COL Committee Chair.

**4.9 Web Site General** – Al Ryland, (regrets). Al to remain as Web Site chair. New web site is currently being revamped to allow for more information to be added directly from the associations.

**4.10 Past President** – Jim Brady thanked everyone for their efforts during his time on the association. Jim indicated he is available to Board members via email for advice on certain issues, but that he will not be attending Board meetings, only golf meetings.

**4.11 Education** – Lynn Allan reported that Skills will be held in May in Edmonton again this year. It is anticipated that Skills 2017 will be held in Calgary. Lynn has indicated that he will only be staying on as Education Chair for the remainder of this year.

**4.12 Secretary** – No report.

**4.13 Master Glazier Program** – Jim Brady reported that the Doors and Related Hardware course is 4 to 6 weeks behind schedule and that the SME's need to try and get things wrapped up within the next 2 weeks. Failure to finish this within SAIT's fiscal year could wind up having the PGAA to pay for more of the remaining courses. Ross reported that SAIT has run 2 of the Division 8 Blue Print Reading courses which has been well received. The first course saw that SAIT did not get permission to use reviews from the students. SAIT will now get this permission at the start of each course in the Master Glazier Program.

## 5. Old Business - None

## 6. New Business

**6.1 Master Glazier Brochure.** SAIT has developed a brochure for the Master Glazier Program to be sent out to Glass Shops across Alberta. SAIT paid for the artwork and is asking the PGAA to pay for the printing. Dwayne motioned to purchase 2500 copies for \$805.59 + GST, Lynn seconded. Approved.

**6.2 Invoice** was submitted for payment for web site work so far. A discussion ensued about the sharing of costs for reworking the web site. Costs to be shared by 1/3 for each association. GTA inquired about getting a [gta@pgaa.ca](mailto:gta@pgaa.ca) email address or something similar so that they can get rid of their old g-mail account. Ross to ask Al and or Cindy about this.

**6.3** Jim to contact Terri of GTA and Christine of GAMA to ask them if they can create membership information using the same format so that it can be merged into one format for easier gathering and distribution.

**6.4 New Logo** – Ross, Al and Jim approved a new logo for the PGAA which will be unveiled with the new web site. This new logo needs to be forwarded to Lynn so that he can it put into the advertising brochure for Skills.

7. Lynn Allan motioned to adjourn at 11:10 a.m., Rick Makepeace seconded.

Minutes prepared by;



Jim Brady, PGAA Past, Past President  
PAC Presiding Officer

Minutes reviewed by;

Ross Wady, PGAA Past President