

PGAA

Provincial Glaziers Association of Alberta



Bay 3, 7471 Edgar Industrial Bend, Red Deer, Alberta, Canada T4P 3Z5

Minutes for PGAA Directors Meeting
2017-09-20 09h00-Via Go To Meeting

Attendees: Rick Makepeace Ryan Ardiel Mei Whyte
 Jonathon Greenland

Author: Gary Porter

Regrets: Ross Wady Dwayne Stolz Al Ryland
 Regan Hoet Wolfgang Kron

1. Call to order at 09h04
2. Approval and adoption of minutes from last meeting (2017-07-19), moved by Rick Makepeace, seconded by Jonathon Greenland. Motion adopted.
3. Additions or deletions to the agenda. None noted. Approval of agenda, moved by Rick Makepeace, seconded by Jonathon Greenland. Motion adopted.
4. Reports:
 - a. Treasurer's report, presented by Mei Whyte.
 - b. GAMA report from Jonathon Greenland.
 - c. GTA report presented by Rick Makepeace. Written report provided.
 - d. PAC – Emailed report from Jim Brady. There needs to be a presiding officer if the PAC is to proceed. Jim Brady to advise who his replacement is.
 - e. CGA – Email from Keith Wallace read by Gary Porter.
 - f. Technical – email from Brent Harder shows there is nothing to report.
 - g. SAIT – no report.
 - h. Certificate of Leadership – no report. Brad Simpson is now sending out the survey.
 - i. Web Site – no report.
 - j. PGAA Past President – no report.
 - k. Education –no report.
 - l. Secretary – no secretary and no report. We are still trying to find a replacement for Chris Johnson.
 - m. Master Glazier Program – Gary reviewed Ross Wady's written report. Ross is at SAIT today kicking off the Structural and Specialty Glazing courses. DAIT's numbers actually do make sense once we found out about a \$15,000.00 retainer given to SAIT in October 2014. However, we were highly inefficient in developing our first two course, of which one, Doors and Related Hardware, was the most onerous and expensive to develop. That said, we should be able to move ahead at between \$6,000.00 and 7,000.00 dollars per course. Discussed at length.

5. Old Business

- a. Another seminar for using the website to be held for GAMA staff this Friday (2017-09-22). Terri (GTA) does not feel like she needs any more training. This will allow each association to keep their membership database up-to-date, post calendar events and news items, and keep meeting minutes and reports up-to-date.
- b. The online membership list needs to be brought up to date? We have Gama and GTA members, but, not PGAA (Ben's Glass and Leyden). Rick and Jonathon to confirm their lists and Gary to have PGAA members added.
- c. Having a link on our website, to GTA websites or emails on the membership list may in fact help our members to promote their companies and products. Addition of domains to the membership list to be decided on and added, if approved.
- d. Handover kit to be developed before the end of this fiscal year, as we adapt boards. Bank switchover, directors' insurance, Revenue Canada clarification of officers, etc. Gary to work up something for our next meeting.
- e. 2017 Golf Committee Post-Mortem Discussion
 - i. Target for 2017 Golf Tournament revenue was set at \$30,000.00. We achieved only half of that amount.
 - ii. Waiting for our GST number was very costly.
 - iii. The sponsorship is key and next year's event will be to promote as the Master Glazier Program, again.
 - iv. We need to enter our database into Event Brite for next years event to increase our coverage.
 - v. Regardless of saving the Event Brite fees, this will be a much easier and less confusing approach for all.
 - vi. Lacombe worked well, but, did not show well. Lacombe again for 2018, or perhaps Innisfail?

6. New Business

- a. Concern was raised over whether we do or do not have directors' insurance for the PGAA. Mei has never paid and no one really knows. Ross, can you add anything here?
 - b. CSC Edmonton (spec writers) has given us the opportunity to add a link to their website. It is free and it was agreed that we could take advantage of this. Gary to advise Keith Wallace who sits on the CSC board.
7. Round Table – Other Comments, news, or issues. – Nothing noted.
 8. Motion to adjourn at 10:35, moved by Jonathon Greenland, seconded by Rick Makepeace. Motion adopted.
 9. Next meeting to be via Go-To-Meeting – 2017-11-15 09h00.

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