



Bay 3, 7471 Edgar Industrial Bend, Red Deer, Alberta, Canada T4P 3Z5

Minutes for PGAA Directors Meeting
2018-03-21 10h00-Red Deer Construction Association and Via Go To Meeting

Attendees: Mei Whyte-GTM Ross Wady Dwayne Stolz
 Keith Wallace Tyler Wight-GTM

Author: Gary Porter

Regrets: Regan Hoet Wolfgang Kron

1. Call to order at 10h05.
2. Approval of minutes from last meeting (2018-01-17), attached. Motion Rick Makepeace, second Keith Wallace, carried.
3. Additions or deletions to the agenda. Approval of agenda. Motion Rick Makepeace, second Ross Wady, carried.
4. Reports:
 - a. Treasurer – Mei Whyte
 - b. GAMA – Darin King-no report as Darin left after the AGM
 - c. GTA – Rick Makepeace
 - d. PAC – Ron Walder-two reports tendered
 - e. CGA – Keith Wallace
 - f. ACA – Keith Wallace (Safety) and Gary (Contracts and Government Action)
 - g. Technical – Brent Harder-no report as Brent left after the AGM
 - h. SAIT – Brian Risbey-no report
 - i. Certificate of Leadership – Brad Simpson-no report
 - j. Web Site – Al Ryland-nothing to report
 - k. PGAA Past President – Ross Wady-no report
 - l. Education – Regan Hoet/Wolfgang Kron-no report Skills will be in June this year
 - m. Secretary – Taylor Wight-no report as he was just elected
 - n. Master Glazier Program – Ross Wady/Jim Brady/Richard Neal
5. Old Business
 - a. As above, we will continue to move forward at a slower pace with the Structural and Specialty Glazing courses. We need come up with a better marketing plan to sell glazing companies, journeymen (via SAIT's database) and put bums in the seat. Gary, Ross, Jim Brady and Richard Neal to meet in April or May on this.
 - b. The online membership list needs to be brought up to date. Don from Ferguson (Al Ryland to provide contact details) and Keith Wallace are

- prepared to take this on. Gary to get them together, along with Taylor Wight and get them access to the website, in April.
- c. Having a link on our website, to GTA websites or emails on the membership list may in fact help our members to promote their companies and products. Addition of domains to the membership list to be decided on and added, if approved. This should be discussed at our director's meeting, in May.
 - d. Board handover kit basics attached to these minutes. We should attempt to finalize by the AGM. Ross will get Gary the Revenue Canada contact data.
6. New Business
- a. Changes to the labour act, the WCB and OH&S summarized in an ACA bulletin, discussed and published on the website.
 - b. Golf tournament and unbridled Event Brite bookings to be launched in the next month.
 - c. Gary floated the idea of having a PGAA/GTA/GAMA Executive Director or Assistant who might start as a part time role. They would be tasked with expanding our data bases, keeping web content current, social media connections and content, membership growth, a quarterly e-newsletter, regular administration duties, assisting as registrar for the MGP. A few ideas were discussed regarding association management companies. Gary to formalize the idea and present to the GTA and GAMA.
 - d. After the meeting Taylor put forward an email (attached) on how social media might be used to elevate the PGAA/GTA/GAMA.
7. Round Table – Other Comments, news, or issues. – Nothing noted.
8. Motion to adjourn at 11:15, moved by Keith Wallace, seconded by Ross Wady. Motion adopted.
9. Next Meeting-2018-05-15, 09h00, via Go-To-Meeting.

Gary Porter
President, PGAA
gary.p@albertaglass.com
780 966 8684