



Bay 3, 7471 Edgar Industrial Bend, Red Deer, Alberta, Canada T4P 3Z5

Agenda for PGAA Directors Meeting 2018-09-19 09h00
Alberta Glass Calgary Boardroom and Online at Go To Meeting

1. Call to order at 09:02
2. Approval of minutes from last meeting (2018-07-18) attached
 - a. Ross Wady approved, Dwayne Stolz seconded
3. Additions or deletions to the agenda. Approval of agenda
 - a. Keith Wallace approved, Mai Whyte seconded
4. Reports: Copies to be sent out to everyone the day prior:
 - a. Treasurer – Mei Whyte
 - i. See attached income statement a few payments left to receive. Mei will also send out the refunds to those that had already enrolled in the master glazer program.
 - b. GAMA – Darin King
 - i. GAMA will be participating in the CCA Career expo in October
 - ii. GAMA now has social media pages (Linked In, Facebook and Twitter) with the name GAMA_Alberta
 - iii. GAMA will start a Don Ward Memorial Award to award to students
 - c. GTA – Rick Makepeace
 - i. Will be participating in a career expo this year
 - ii. Will have a lawyer speak to them regarding cannabis in the workplace
 - d. PAC – Ron Walder-no report
 - e. CGA – Keith Wallace
 - i. Keith has been trying to get a hold of CGA for more information, but has not received any response. They have not had a meeting for almost a year.
 - f. ACA – Keith Wallace (Safety) and Gary (Contracts and Government Action)
 - i. If there are more than 20 people on a site, then safety representatives need to take a 16 hour safety course. ACSA offers a 2-day course that all safety committee members MUST take. If there are less than 20 people on the site, then there needs to be a safety committee. There is mass confusion around this now.
 - ii. On the Contracts front, there have been no meetings since March. The ACA did put on a Non-Standard Contract Clause Seminar in Calgary that was hugely informative. It is being repeated in Edmonton, October 12 and in Red Deer on October 23. This is a very worthwhile day.
 - iii. On the Government Action front, the NDP government has listened to our requests for considerations on the Labour Act, WCB and OH&S, but, continues to ramrod this legislation through. Their belief is that they are improving workers lives, when the reality, in today's economic climate, is that there will be fewer jobs, fewer hours, and reduced benefits.
 - g. Technical – Brent Harder-no report

- h. SAIT – Brian Risbey/Gene Aquilini
 - i. The Classes in both Edmonton and Calgary are almost full.
- i. Certificate of Leadership – Brad Simpson
 - i. Certificates for GAMA will be ready in November, GTA for January.
 - ii. Brad plans on stepping down from this position after that, so we will need to find a replacement.
- j. WebSite – Gary Porter/Keith Wallace
 - i. Taylor and Keith are still working on putting together an expanded membership list, based on our current list together with the GAMA and GTA lists. The goal is to have multiple contacts per company, with a key (voting) contact, accounting contact, and other interested parties.
 - ii. Some discussion was had regarding having different contacts from companies for Accounting vs. Social Events.
 - iii. Also, it was discussed that the emails and phone numbers do not need to be made public on the website, to avoid easy access to emails for scammers.
- k. PGAA Past President – Ross Wady-no report
- l. Education – Regan Hoet/Wolfgang Kron
- m. Secretary – Taylor Wight-no report
- n. Master Glazier Program – Ross Wady/Jim Brady/Richard Neal
 - i. Sent off 6 reimbursements to Mei for approval for those who had sent money in for registration already. He also sent off 13 other letters to explain why the program was cancelled
 - ii. AIT thought the master glazier program might be a good fifth year type program. We will need to put together a presentation for the PAC to deliver to AIT to do that.
 - iii. We should evaluate if this is the direction we should take. We should find some way to survey the members to know what value they would be looking to receive from this type of program.
 - iv. Ross will put together some ideas for this and will send it off to Jim, Richard, and Gary for further discussion.

5. Old Business

- a. Master Glazier Program-Marketing effort. The program is officially on hold. What are our next steps?
 - i. Gary to pen a letter to Tania Brandstrom at SAIT regarding the return of our last donation, as we have dropped the program.
- b. Board handover kit presented. Do we need to change our signatories for the Treasury branch?
 - i. It was agreed that no changes need to be made for the next 6 months until elections are complete in March.
- c. Director's Insurance. Do we need to have something in place?
 - i. We do not have any right now. We did have it for quite a number of years, but it has lapsed, and the insurance company did not make an effort to reach out to us for renewal. Mei has a contact whom she will get a quote from. This will again be discussed at our November meeting.

6. New Business

- a. Potential executive assistant/director opportunity for PGAA/GAMA/GTA. We have had the briefest of discussions, with GTA and GAMA, and it would seem that no one has any budget for this. Costs still need to be worked on. Taylor Wight, will be doing a trial Social Media Director program for GAMA in September and October. Let's see how this goes and what we can do with it?
 - i. This has been tried in the past, but it was hard to find someone who could work on this only part time (i.e. 1 day every 2 weeks) for an equally small sum.
 - ii. We still need to evaluate the direction of PGAA in order to know if we should dedicate resources towards this.
 - b. Unitized curtain wall tariff review, by November 2018. What can we do to keep low priced Asian curtainwall out?
 - i. Individual companies are meeting with government next April to review whether the Tariffs should be removed on the Asia markets
 - ii. Is there anything that we can do to help support that movement? Perhaps we could send a letter to express our concerns? Perhaps we should contact the companies that will be most affected first (eg. Ferguson, Flynn etc) to see if they are concerned. Gary to make some calls. Based on their thoughts we can send a letter. The deadline to get that in would be November.
 - c. How can we get a better showing at the golf tournament next year.
 - i. Scheduling the tournament on a weekend that doesn't conflict with other tournaments would be key
 - ii. Having the volunteers to head that up would also be key – Jonathan Greenland has volunteered to help out with the tournament next year.
 - iii. Perhaps more money could be funnelled into the prizes next year. The income from the tournament was quite high considering the relatively small turnout of the tournament.
 - iv. Should we combine all the glazing golf tournaments together into one – that has never been the case. The PGAA golf tournament has evolved from the old North vs. the South golf tournament. Although now many companies are having their own golf tournaments, which clutters up the schedule for golfing. Could that be affecting the turnout? Although each association does rely on the income that comes from those golf tournaments. Could one industry tournament still pull in the same amount of income?
 - d. What will be our mandate be moving forward into 2018 and beyond?
 - i. We need to figure this out as many of the above issues relate back to this question.
7. Round Table – Other Comments, news, or issues.
- a. How can we get more glazers (rather than suppliers) involved in the executive committees of the associations? No actionable conclusions were reached.
8. Next Meeting-2018-11-21, 09:00, online via Go-To-Meeting.
9. Keith Wallace motioned to adjourn, Darin King Seconded. Meeting was adjourned at 10:34 am

Taylor Wight
Secretary, PGAA