



Bay 3, 7471 Edgar Industrial Bend, Red Deer, Alberta, Canada T4P 3Z5

Minutes for PGAA Directors Meeting 2019-01-16 09h00
Online at Go To Meeting

Attendees: Gary Porter, Jonathan Greenland, Natasha Hillestad, Taylor Wight (note: we did not have a full quorum for this meeting, at least 50% of the executive, which would be at least 5 people, is required to achieve quorum)

1. Call to order at 9:04am
2. Approval of minutes from last meeting (2018-11-21) attached
 - a. Jonathan Greenland approved, Natasha Hillestad seconded
3. Additions or deletions to the agenda. Approval of agenda
 - a. Jonathan Greenland approved, Natasha Hillestad seconded
4. Reports: Copies to be sent out to everyone the day prior:
 - a. Treasurer – Mei Whyte – No report
 - b. GAMA – Natasha Hillestad – See attached report Note: that the GAMA meeting was moved ahead to February 7 to avoid Valentine's Day. Bill Black will be coming (CCA chair).
 - c. GTA – Rick Makepeace – No Report
 - d. PAC – Ron Walder – No Report
 - e. CGA – Keith Wallace – No Report
 - f. ACA – Keith Wallace (Safety) and Gary (Contracts and Government Action) – See attached report: Half a ream of paperwork not sent out on the latest contracts meeting. Very dry, but, important as this is where risk is downloaded from the GCs to us. Gary will continue to head this, but is open to sharing that responsibility if others would like to help.
 - g. Technical – Brent Harder – No Report
 - h. SAIT – Brian Risbey/Gene Aquilini – No Report
 - i. Certificate of Leadership – Kendall DaCosta – No report. We need Kendall's contact data.
 - j. WebSite – Gary Porter/Keith Wallace – Gary will set up an appointment later this month with Cindy (the website editor) and Keith & Taylor to update the membership list. (still need more information from Keith). Cindy needs to know what accounting package we use to send out membership invoices.
 - k. PGAA Past President – Ross Wady – No Report
 - l. Education – Regan Hoet/Wolfgang Kron – No Report
 - m. Secretary – Taylor Wight – Nothing to Report
 - n. Master Glazier Program – Ross Wady/Jim Brady/Richard Neal – Gary will set up a meeting to discuss the future in late-January or early-February.
 - o. Golf Tournament-Jonathon Greenland/Dwayne Stolz – The course is booked for August 15th @ Innisfail golf club. Similar price to last year.

Jonathan is looking at what format to follow for the event. Jonathan is planning to have it launched on Event Brite by March.

5. Old Business

- a. Master Glazier Program-Waiting on Ross (vacation)-Gary and Ross to meet later this month. See also Item 4.n.
- b. Potential executive assistant/director opportunity for PGAA/GAMA/GTA. We have had the briefest of discussions, with GTA and GAMA, and it would seem that no one has any budget for this. Costs still need to be worked on. Taylor Wight, will be doing a trial Social Media Director program for GAMA in September and October. Results of GAMA trial? Will this be moving forward? Discussion.
 - i. The trial period has ended, GAMA will continue to make social media posts, as there has been positive feedback from the members. The #MemberMonday posts have been the most successful and will be the main type of post for the coming year.
 - ii. Whether GAMA will see financial gains from implementing this program is hard to measure, but it has received a lot of praise and appreciation from the membership.
- c. Have we made any inroads towards reinventing our contact list? – See Item 4.j. we are still waiting on information from Keith and Cindy, and hope to move forward later this month.

6. New Business

- a. Environmental scan-what are we seeing out there? What does 2019 hold for us and our membership? JG-Quoting seems to have increased, but the awards for jobs hasn't. Margins are very tight, the GC's seem to be bid shopping more. GP-A lot of new companies (that haven't been heard of) are popping up that are bidding super low and taking jobs that they may not be equipped to handle. There still seems to be a lot of projects planned in the long term (over the next 5 years) but that doesn't seem to be kicking in quite yet. Politically, if conservatives get in during the Provincial election we may see a slow down as they will try to balance the budget although having the NDP again, or a minority government would also have its own implications.
- b. What is our mandate (post-MGP), moving forward into 2019 and beyond?
 - i. No new proposals have been brought forward as our future mandate, we need to figure this out this year. This **must** be decided at the AGM.
- c. ACA AGM is 2019-01-24. Gary will attend and will talk to Keith regarding sub-committee commitments.
- d. Jonathon Greenland proposals for the 2019 PGAA golf tournament. – See Item 4.o. Jonathan is still working on the details, and will have more to propose by March.
- e. Jonathon Greenland motion that since we have so much in the bank right now due to Master Glazier monies being refunded that for 2019 we waive the fees to GTA and GAMA. This would allow both organizations to increase their war chests.

- i. This will need to be voted on during the next meeting (because we didn't have a full quorum in attendance). Or perhaps this is something that could be voted on via email once Mei sends in the financial report.
 - ii. The association could decide what they would like to do with the extra money that they save... they could either pass the discount on to their members by reducing the membership fees, or put that money into offering better services such as better speakers, more extravagant events etc.
- f. PGAA Succession. Is Rick Makepeace stepping forward? If not, who will? Mei, will you be letting your name stand again for Treasurer?
- 7. Round Table – Other Comments, news, or issues.
- 8. Meeting Adjourned at 9:46am, Next Meeting-AGM, 2019-03-20, 09h00, RDCA Boardroom and online via Go-To-Meeting.

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