



Bay 3, 7471 Edgar Industrial Bend, Red Deer, Alberta, Canada T4P 3Z5

Agenda for PGAA Directors Meeting 2019-07-17 08h00
Online at Go To Meeting

1. Call to order @ 8:06 am
2. Approval of minutes from last PGAA directors meeting (2019-05-15) attached
 - a. Natasha & Jonathan approved
3. Additions or deletions to the agenda. Approval of agenda
4. Reports: Copies to be sent out to everyone the day prior:
 - a. Treasurer – Mei Whyte
 - i. See attached Report
 - ii. True North (from BC) joined the PGAA
 - iii. Trevor motioned to accept True North as a PGAA member, Jonathon seconded. A vote was taken, none were opposed
 - b. GAMA – Natasha Hillestad
 - i. Had the GAMA golf tournament in June, 104 golfers were registered.
 - ii. GAMA will be having a Summer appreciation BBQ Friday August 9th at the Cascade Aqua-Tech Parking lot.
 - c. GTA – Rick Makepeace No Report
 - i. NAIT will be taking over glazing education for Edmonton, classes start Aug 12, Class size of 20 (traditionally it has been 15) Cliff has been hired, and will get a journeyman glazer assistant. School has moved to the Patricia campus.
 - d. PAC – Ron Walder No Report, Trevor will touch on PAC later
 - e. CGA – Keith Wallace - **Absent**
 - f. ACA – Keith Wallace (Safety) / **Absent** and Gary (Contracts and Government Action)
 - i. Looking for more employee feedback for the government
 - ii. The new government is revisiting WCB requirements. See attachments for more info.
 - g. Technical – Brent Harder – **Absent See attached report**
 - h. SAIT – Brian Risbey/Gene Aquilini No Report
 - i. Certificate of Leadership – Kendall DaCosta – **Absent *No update on the Certificate of Leadership. Questionnaire will likely be sent out in August / September 2019***
 - j. Website – Gary Porter/Keith Wallace
 - i. Taylor has updated the GAMA membership list
 - k. PGAA Past President – Gary Porter
 - l. Education – Regan Hoet/Wolfgang Kron No report
 - m. Secretary – Taylor Wight Nothing to report

- n. Golf Tournament-Jonathon Greenland/Dwayne Stolz
 - i. Only 16 members have signed up for the golf tournament so far. Looking for more attendees and sponsorships.

5. Old Business

- a. Bank appointment scheduled at 11am (after this meeting) at the ATB branch in Red Deer, Alberta (6794 – 50 Ave. Red Deer, AB, T4N 4E1). Currently Ross, Mei and Gary have signing authority. Gary and Mei to continue to be on file. Jonathon Greenland and I to be added.
Appointed Signatures: Gary Porter, Mei Whyte, Jonathon Greenland & Trevor Whyte
- b. GAMA membership list updated as of July 16th, 2019 by Taylor Wight. GTA list up to date. Taylor couldn't find a way to register the same member into two associations (eg. GTA & GAMA). Gary will look into this further.
- c. AIT contacts for the PGAA (still have Richard Neal on file). Trevor reached out to Stephen to see how to get this changed. Seems that it has been changed, we will moving forward.
- d. Results from the PAC subcommittee that was held on June 28th. Course hand-out update almost complete by SAIT instructors. Ron received no input whatsoever on email that was sent out requesting for information on what industry members wanted to be included in the materials being taught to our apprentices. Course content review by board members taking place and will be ongoing.
- e. Website access. Are people being trained as per last meeting minutes? More people being given access so that the site can be updated more regularly. Were going to sit down with Cindy and update the permission list and add Trevor to the list. Has this taken place?
 - i. Gary got together with Taylor to train him on how to update membership.
- f. Thoughts of compulsory trade / logical route to purse by PGAA. Closed.
- g. Carried forward – Results from GAMA trial period for the social media program have been positive (although it is difficult to get material from members to post). GTA possibly to benefit from a similar program? Require a volunteer to take the role (GTA is not going to pursue this at this time). Closed.
- h. Trade definitions regarding 'Demountable Partition' section. Any new update on this topic? Gary forwarded the concern to ACA. Lynn was to draft a letter for PGAA on the issue. As of last meeting minutes, Gary was currently drafting another response to the ACA.

6. New Business

- a. Keith Wallace and his eligibility on the PGAA Board. Mei to possibly speak to this subject first prior to any conversations taking place. These board positions need to be filled.

- i. *Removal 4.4 Subject to Article IV(2)(B), a Board Member is no longer eligible to hold office on the Board if he or the corporation or partnership or other organization he represents: 4.4.1 ceases to exist; 4.4.2 ceases to be active in the glazing or auto glass industry; or 4.4.3 ceases to be a Member in good standing with the Association.*
 - ii. *Removal 4.6 A Director or Elective Officer of the Association may be removed from office for cause by a two-thirds (2/3) majority vote of the Board of Directors.*
 - iii. Trevor motioned to have Keith removed from his PGAA positions, as he is no longer part of Metro Glass, Gary seconded. None were opposed
- b. Stephen Neis (AIT) sent out an email requesting participants to attend a workshop in Ottawa from September 30th to October 4 to begin development on the new Red Seal Occupational Analysis for the glazier trade (part of the harmonization process). Alberta is allowed to submit one name for consideration. All expenses paid. Stephen needs to get this application in by Friday July 19th as he is on vacation afterwards. Don't know if this position has been filled yet?
 - i. If there is any interest, please send Trevor an email and he will send you more info.
- c. PAC teleconference call (schedule for a duration of 3 hours) will be held at the end of July / start of August to discuss the first three recommendations from the ESDC (Red Seal) regarding the harmonization of the Glazier program.
 - i. Standard name for the trade across Canada. Recommendation is "Glazier" which we already use in Alberta.
 - ii. Second recommendation is to adopt three periods of training for the program. Currently Alberta's consists of four periods.
 - iii. Third recommendation is to adopt a total number of training hours. Suggested 5400 hours. Currently Alberta's program consists of 7200 total training hours (includes both technical training hours and on the job training hours).

Only recommendations and that the committee can decide to accept or not to accept them based on whether or not they feel it benefits the Glazier program in Alberta.
- d. PGAA donation to AIT in order to set up an annual scholarship of \$30,000.00 to be given to the graduating apprentice glazier at the annual AIT awards ceremony in September (top glazier receives from PGAA). Ross has attended this event the last few years but has not given this out. Has there been any correspondence back from Kathryn with AIT (Melanie White now) on your inquiry into the status of this scholarship?
 - i. \$1500/year is what is given out
 - ii. Jonathon Greenland Motioned to make small (\$1500) annual contributions to keep the award going, Gary Porter Seconded that motion.

- iii. Ross will contact the winner of the award for this year and see if he can attend this year's ceremony to receive his award. He will also contact last year's winner to inform them that they will be receiving a cheque for their achievement last year.
 - e. Carried forward. Environmental scan-what are we seeing out there? What does 2019 hold for us and our membership?
 - i. 2019 has been a fairly flat year for most by the sounds of it, pricing is still quite sporadic. Suppliers are busy (up 3-4% this year). Southern Alberta seems to be picking up more, a lot of jobs are out to quote right now. Some big jobs up in Calgary, rumor has it that Edmonton will be building 12 more towers around the ice district.
 - f. Carried forward. What is our mandate (post-MGP), moving forward into 2019 and beyond? What will PGAA make its purpose be moving forward into the future? What does the PGAA want to make its objective?
 - i. Brent has started the ball rolling on procuring support from other provinces for updating CAN/CGSB 12.20 (Structural Design of Glass for Buildings).
 - ii. Mission statement for PGAA required.
 - iii. Harmonization process progressing. Most likely to force some similarity between glaziers from province to province.
 - iv. Suggested that an email be sent out to all of the past presidents of the PGAA
 - v. 3 things that PGAA does: Education, Administration between GTA & GAMA, Advocacy of contractors to the province
 - vi. Mantra: Educate, Collaborate & Advocate
 - vii. A mandate may be written based around the mantra (3 things that PGAA does)
 - g. Jonathon brought up the idea of having one combined dinner meeting each year (perhaps in May) in a central location (eg. Red Deer)
- 7. Round Table – Other Comments, news, or issues.
- 8. Next Meeting-Directors Meeting, 2019-09-11, 09h00, RDCA Boardroom and online via Go-To-Meeting.
- 9. Motion to adjourn the meeting @ 9:32am
 - a. Trevor Whyte motioned, Jonathon Greenland seconded.

Trevor Whyte
President, PGAA



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