



Bay 3, 7471 Edgar Industrial Bend, Red Deer, Alberta, Canada T4P 3Z5

Agenda for PGAA Directors Meeting 2019-09-17 09h00
Online at Go To Meeting

1. Call to order @ 9:01 am
2. Approval of minutes from last PGAA directors meeting (2019-07-17) attached
 - a. Jonathan Greenland Approved, Gary Porter Seconded
3. Additions or deletions to the agenda. Approval of agenda
 - a. Jonathan Greenland Approved, Gary Porter Seconded
4. Reports: Copies to be sent out to everyone the day prior:
 - a. Treasurer – Mei Whyte
 - i. See attached balance sheet
 - ii. No membership fees were collected from GAMA or GTA last year therefore, the only revenue gathered last year was from the Golf Tournament.
 - iii. Need to figure out some details with the GST return still, there may be some confusion with the year end date.
 - iv. Jonathon will contact Mei after the meeting to go over some of the Golf tournament details with regards to payments.
 - b. GAMA – Natasha Hillestad
 - i. GAMA is re-structuring – We have been working as a “Club” instead of an actual “Legal Entity” as we had supposed. So we are working toward creating a legal entity
 - ii. Next meeting October 10th, where we will be having several votes from the members to finalize everything that we need to move forward.
 - iii. We are currently not taking any new members at this time, until we get this all sorted out.
 - c. GTA – Rick Makepeace
 - i. Good meeting last month, some government reps came in to explain NECB 2017
 - ii. Report from NAIT is that they have room in their classes for more students, perhaps some registered down at SAIT thinking that there wouldn't be any classes at NAIT this year.
 - d. PAC – Ron Walder
 - e. CGA – **Position Vacant**
 - f. ACA – **Safety Position Vacant** and Gary (Contracts and Government Action)
 - i. Meeting coming up in October (1st one in spring)
 - ii. Need someone back in the safety position.
 - g. Technical – Brent Harder No Report, Technical committee is planning on meeting this month.

- h. SAIT – Brian Risbey/Gene Aquilini - **Absent**
 - i. Certificate of Leadership – Kendall DaCosta – **Absent** ***Certificate of Leadership questionnaire will be sent out first week of October***
 - j. Website – Gary Porter – Nothing to report, some new content should be added, perhaps get more people posting information.
 - i. Trevor and Jonathan need to get trained on it as well. Gary will check with Cindy to see if she can get the credentials set up, then he will set up a meeting time.
 - k. PGAA Past President – Gary Porter
 - i. Jim Brady suggested possible glass convention, also discussed in new business
 - l. Education – Regan Hoet/Wolfgang Kron – No Report, although they will probably start looking for volunteers for Skills Canada (beginning of May 2020)
 - m. Secretary – Taylor Wight – Nothing to Report
 - n. Golf Tournament-Jonathon Greenland/Dwayne Stolz
 - i. Golf tournament went well, although numbers were down (44 golfers). Weather was good, course was in great shape.
 - ii. Not sure how to boost numbers next year.
5. Old Business
- a. PAC teleconference results (harmonization of the glazier trade): PAC was against the recommendation to change our apprenticeship program from a 4-year session to a 3-year session that was put forth by the CCDA (red seal folks) for a number of reasons;
 - i. The current content is already a challenge to fit into four periods and would be extremely difficult to fit into three periods. This would result in having to remove content from the program.
 - ii. This change would have a negative impact on apprentices who are currently enrolled in the glazier apprenticeship program.
 - iii. Change would take several years to implement.
 - iv. Feeling that this change would lower the overall quality of journeypersons graduating from the program and devalue the program.
 - v. Industry, through associations and other stakeholders, has provided feedback that they are happy with the current number of periods of training.
 - vi. The general conclusion from the conversation was that those members present do not support changing the technical training model from four to three periods.

As of August 27th, the ESDC is moving ahead with the recommendation of a three period program. As Alberta has chose not to switch to this model, our participation will be limited on this initiative. More details will be provided at the PAC general meeting which will be held on November 5th in Calgary.

- b. Carried Forward - Website access. Are people being trained as per last meeting minutes? More people being given access so that the site can be updated more regularly. Were going to sit down with Cindy and update the permission list and add Trevor to the list. Has this taken place? Meeting to be set for website access individuals to educate on logistics of site a good idea?
- c. Trade definitions regarding 'Demountable Partition' section. Any new update on this topic? Gary forwarded the concern to ACA. Lynn was to draft a letter for PGAA on the issue. As of last meeting minutes, Gary was currently drafting another response to the ACA. Any update?
- d. Carried forward. Environmental scan-what are we seeing out there? What does the rest of 2019 and into 2020 hold for us and our membership?
 - i. Quite a bit to tender in Calgary, but still need to have very low prices to compete. Edmonton is looking up a little bit (prior year was mostly just interior stuff, but now more exterior stuff is going out). It seems like Calgary is busier than Edmonton right now. A lot of hurry up and wait in Calgary, some jobs are being asked to wait until next year.
- e. PGAA to donate annual contributions of \$1,500.00 to AIT for the awards ceremony held in September, award to be handed to the top glazier. Ross will be attending the ceremony. This years apprentice, James McFarlane has been contacted and will be attending the ceremony. Has last year's winner been contacted? It was brought up that the award doesn't go to the top glazier, it goes to the top glazier that has applied (not necessarily the same person).
 - i. We were wondering when the \$30k was donated to go towards this award. Mei will look into past records to see if she can find when that money was donated. That amount of money should be able to generate enough interest to continue to give enough money for the award every year, so it shouldn't run out. So if that money has stopped then we should ask for an explanation.
- f. GAMA membership list was updated as of July 16th, 2019. Taylor could not find a way to register the same member into 2 associations (eg. GTA & GAMA). Gary was going to look into this. Any update? Gary will look at that when talking to Cindy.
 - i. Gary didn't get any notice that the meeting was cancelled. This may be because the Eventbrite list may not be synced with the website list.

6. New Business

- a. Carried forward. What is our mandate (post-MGP), moving forward for the rest of 2019 and beyond? What will PGAA make its purpose be moving forward into the future? What does the PGAA want to make its objective?
 - i. Brent has started the ball rolling on procuring support from other provinces for updating CAN/CGSB 12.20 (Structural Design of Glass for Buildings).

- ii. Mission statement for PGAA required. Should we outsource this?
 - 1. Mantra: Educate, Collaborate & Advocate.
 - 2. PGAA: Education, Liaison between GTA & GAMA & advocacy of contractors to province.
- iii. See attached Alberta Trade Scope Definition. Few items that should be changed, not applicable to our scope / trade, etc. (under entrances, storefronts and windows it indicates we are responsible for card readers, industrial steel sashes, etc.). Perhaps PGAA could strike up a committee to review these scopes and lobby to have them revised, to reflect what we do.
 - 1. Trevor asked the directors present to read through the Alberta Trade Definitions (attached) and consider whether we should lobby to make any revisions.
- iv. Idea has been brought up for a possible Alberta glass convention held in Red Deer (sponsored by the PGAA) regarding the state of the glazing industry. Round table discussions and have input from each table as to how to increase wages, labor rates and just be better as a trade. Invite suppliers to showcase their products (sell them booth's). Please see attached email from Jim Brady. Thoughts?
 - 1. This might not reach the companies that need this type of thing most, we would need to attract GC's to help them to see the benefits of quality materials and labor, rather than just choosing lowest bid.
 - 2. It sounds like GC's are now going for lowest bidder, who then are depending on the GC's on handing out extras and change orders. So the GC's are perhaps not as stringent as they use to be for what is written in the contract.
 - 3. Could we make bonding mandatory for any jobs over \$100k?
 - a. GC's still accept companies that can't get bonding, when bonding is required.
 - b. We have no authority to pursue bonding of companies, we couldn't take that liability
 - c. This would be something that the GC's and Government would have to run, but we could lobby the government to pursue that.
 - 4. Many times the un-bonded companies start a job, but can't finish it, or fail. Then other better companies get called in to finish the job at a premium.
 - a. The ethics of this was debated, whether the companies that started the job should be finishing it at extra cost to themselves, or whether the GC's paying extra to bring in a better company is sufficient punishment for initially hiring un-experienced companies.

5. Jonathan volunteered to pursue setting up a committee to run a glass convention perhaps in the spring time next year.
7. Round Table – Other Comments, news, or issues.
8. Next Meeting-Directors Meeting, 2019-11-20, 09h00, RDCA Boardroom and online via Go-To-Meeting.
9. Motion to adjourn the meeting @ 10:04
 - a. Jonathan motioned, Mei seconded

Trevor Whyte
President, PGAA



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