



Bay 3, 7471 Edgar Industrial Bend, Red Deer, Alberta, Canada T4P 3Z5

Agenda for 2023-11-29 PGAA Board Meeting

1. In the wake of Jim Brady's 2023-11-22 resignation, we need to find a new leader for our board.
2. Once decided, we need to have the President@pgaa.ca switched to that person.
3. Deal with the membership application from Quality Glass Alberta (Ponoka)
4. Membership application-do we need to update?
5. Fenestration Canada board of director position for a commercial representative
6. STAE/DTRA Review and Survey-Update
7. Future Board Meeting Dates-Third Wednesday of Every Second Month, 15:00 to 17:00, via Microsoft Teams-2024-01-17, 2024-03-20, 2024-05-15, 2024-07-17, 2024-09-18, and 2024-11-20.Does the timing work for all?
8. Next meeting we should review the goals for the PGAA for 2024

Minutes

Date:

2023-11-29

Attendees:

Gary Porter, Stuart Cantrill, Patrick Olszak, Trevor Whyte, Rob Candy, Taylor Wight, Jonathan Greenland

Absent:

Mei Whyte, Richard Munro, Lynn Allan, Rick Makepeace

Call to Order at 3:00pm

Trevor nominated Stuart Cantrill to take over as the President of the PGAA board to fill out the rest of Jim Brady's term (until March 2025), following Jim's resignation (2023-11-22). Stuart accepted the nomination and is our new president.

An application came in from Quality Glass (from Ponoka), applying for membership in the association.

- We weren't sure what the nomination process for joining the PGAA (without going through GAMA or GTA). Reference session to be added to the application. **Action by Stuart.**
- Stuart asked what the dues were for the PGAA (they are \$200.00). Did Quality send a cheque? **Stuart or Mei to reach out to have a cheque sent.**
- Stuart doesn't see any reason to deny any companies the membership.

- Trevor added that we should be encouraging membership, and there seems to be no reason to deny any members.

Fenestration Canada is looking for a board of director for a commercial representative. We could post it to the website to send it out to our membership to apply directly if they so choose. **Gary to reach out to Fen Canada to better understand their needs and post their request to the website.**

Tonight is the cut off end date for the STAE/DTRA survey. There as been a small response (102) relative to the large number that were sent out (8200 sent out three times), however, the total number of responses received was substantial enough to provide meaningful results.

The future board meeting dates proposed, no one raised any issues to the proposed dates (2024-01-17, 2024-03-24, 2024-05-15, 2024-07-17, 2024-09-18, and 2024-11-20 from 15:00 to 17:00). These are on the calendar on the PGAA website (<https://pgaa.ca/events/>).

Stuart asked for anyone who has any thoughts or opinions about what we should focus on in the future of the PGAA to please send him an email.

Stuart also asked for an update on finances. **Stuart to reach out to Mei to ensure we have these for the 2024-01-17 meeting.**

We need to check on our association status, to make sure we haven't fallen behind on that. **Stuart will follow up with Mei to get an update on that as well as finances.**

We referred to the July minutes to review the positions of each member of the board.

Stuart will also reach out to Rick Makepeace to re-connect with the GTA and ensure that we have some involvement at future PGAA meetings.

Jonathan brought up that Top Glass (Patrick Flannery) reached out about holding a conference in Alberta next year. Jonathan asked for more information. The response from the board was positive, it sounds like it would be a positive trade show to support.

Meeting adjourned at 3:26pm

Next meeting 2024-01-17 15:00