

## EXECUTIVE MEETING AGENDA

Date:	Thursday April 4th, 2024	
Time:	4:30 pm	
Location:	<b><u>Microsoft Teams</u></b>	
Members:	President	Trevor Whyte (present)
	1st Vice President	Vacant
	Past President	Whitney Wilson (present)
	Director at Large	Brian Allan (absent)
	Secretary	Paul Gervais (present)
	PGAA	Stuart Cantrill (present)
	CCA	Gary Porter (present)
	Treasurer/Membership	Stuart Cantrill (present)
	Newsletter Chair	Connor Taylor (present)
	Social Events	Jonathon Greenland (absent)
	Safety	Ghislaine Haitel (absent)
	Education	Gene Aquilini/Dale England (Dale present / Gene absent)

1.1 **Call to Order @ 4:33 PM, April 4th, 2024**

1.2 **Motion to accept the minutes from the March 7th, 2024, Executive Meeting.**

**Passed**

*\*Acknowledge Competition Act Compliance. See end of agenda for full description\**

- **Old business to be discussed:**
- Volunteers for GAMA committee:
  - Need to fill VP position ASAP. ***We need to bring this up at the dinner meeting on May 9<sup>th</sup>, 2024.***
  - Additional volunteers will be required for November AGM / GAMA committee heading into 2025. Start reaching out to members / owners now to fill positions. What positions will be required to fill:
    - Vice President -**Still needed** / President
    - Social Events -**must fill by Nov start to reach out.**
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- SAIT / Reva Bond discussions surrounding discounts for Continuing Education programs for GAMA members (ex: project management, estimating, construction management, etc.). The email has not been sent yet. The decision was made to hold off until things have cooled from letter sent from GAMA / PGAA to SAIT in response to Jim's initial letter. Can we send it out now?

Reva Bond no longer works at SAIT, Brian Zinter is the next best person to contact at this point in time, Dale will provide contact information so Trevor and Whitney can reach out and start a proposal letter

- Website: Executive tabs have been updated now. Member lists still need to be updated. At the last executive meeting it was mentioned that the list should be updated by the end of April. Any update to discuss? **On track to be complete by the end of April.**

#### 1.4 Executive Reports -

- 1.4.1 First Vice President Report Vacant
- 1.4.2 Director at Large Report Brian Allan **Absent**
- 1.4.3 Past President Report Whitney Wilson **No report, but asked for assistance with the Past president newsletter article. Trevor or Conner were going to send the old writeups**
- 1.4.4 Treasurer/Membership Report Stuart Cantrill
  - 1.4.4.1 Legal Glass membership status? **-No reply**
  - 1.4.4.2 Fortress Glass invite sent, no response. **-Still in consideration**
  - 1.4.4.3 Chinook Glass & Screen Ltd. application received / voting at May dinner meeting. Proxy to be sent out in advance of dinner meeting.
  - 1.4.4.4 Defined Glass and Design application received / voting at May dinner meeting. Proxy to be sent out in advance of dinner meeting.
  - 1.4.4.5 Quality Glass Alberta application received / voting at May dinner meeting. Proxy to be sent out in advance of dinner meeting. Fee being waived for the remainder of 2024.
  - 1.4.4.6 Year end financials and budget for 2024? **Complete, sent out and reviewed by the executive board April 4, 2024.**
- 1.4.5 Secretary Report Paul Gervais **-No Report**
- 1.4.6 CCA Report Gary Porter **- Report attached to email chain.**
- 1.4.7 Safety Report Ghislaine Haitel **- Absent**
- Social Events Report Jonathon Greenland **- Absent**
  - Launch Pad for an event for our members? Possibly in April/May? **- Strike?**
  - May dinner meeting invite to be sent out. Speaker information provided to Jonathon. **Was sent day of meeting**

#### 1.5 Committee Reports –

- 1.5.1 PGAA Update Stuart Cantrill **- Good executive meeting, AGM in may, Interested in exporing a certificate program. GAMA donation, PGAA to take some cost?**
- 1.5.2 Education Update Gene Aquilini / Dale England **-Lsat class April 5, new registrations May15 2024 register asap, get registered even if there is no room in thre next class.**
- 1.5.3 Newsletter Update Cannon Taylor **-Needs old reports**
  - Status on picture submittals (deadline of April 15<sup>th</sup>, 2024) **Low submittals, need more input from GAMA members to showcase their work in the newsletter**
  - Status on executive reports (deadline of April 15<sup>th</sup>, 2024)
- Guest Speaker Update **Good until 2024** GAMA Committee

- **New Business**

- Golf Tournament. Thursday June 13<sup>th</sup>, 2024 @ Lakeside Golf Club, Chestermere. Any updates to report on? **GAMA board members can register at no cost. If you are on the board and want to participate in the golf tournament, please email Jonathon directly and he will track accordingly. No cost registration for board members will not be added to Eventbrite.**
- Review & discuss letter received from Mike Fernandez (Assistant Deputy Minister Skilled Trades and Professions Advanced Education). Letter in regards to events promoting our trade. Submissions due April 8<sup>th</sup>, 2024. GAMA or PGAA participation? **GAMA promotes SAIT and NAIT, Jill of all trades program, School career fairs, Call to industry to encourage more apprenticeship, apprenticeship rewards program.**
- GAMA / PGAA / GTA possible merge discussion. **Commitment from the GAMA executive board surrounding the idea of merging the three associations is strong.**
- Top Glass Canada discussions. See concept sheet provided by Glass Canada for executive discussion – October 22<sup>nd</sup> or 24<sup>th</sup>, 2024 proposed date. Best Western Premier Plaza Hotel – 1316 33rd Street NE. 10' x 10' booths. As many exhibitors as possible / interested. Free booth space for partners of the event. 1 day in and out, 4 technical / education sessions. Market to architects, specifiers, glazing contractors, GC's, etc. Glass Canada will share their 'sell sheet' that we as associations will need to heavily promote (April 23<sup>rd</sup> hoping to have sell sheet completed for our distribution). Brainstorm and construct a list (c/w contact information) of whom GAMA / PGAA feel should be attending the event and hosting a booth and send to Leslie Osborne from Glass Canada:
  - SAIT, NAIT, GAMA, GTA, PGAA, etc. Exhibitors? Grant Metals, Glassopolis, Richelieu, CRL, Lenmak, etc. Education presenter? Add to Excel spreadsheet included with agenda. **Procore, Arcana. -Contacts?**
- Glazier Program Donation: To be delivered in August prior to September class commencement. There was some debate at the PGAA executive meeting regarding cost coverage. GTA was not open to PGAA covering costs even though the same opportunity & funds would be available for NAIT if the work was put in and presented to PGAA. PGAA thoughts? What are the funds in the account for if not for initiatives such as this?

**Association Cost: \$5,040.00**

- Glass** – Glass Guild Donating (no cost)
- Header's c/w Overhead Closer** - \$2,100.00 – Glass Tech (offering 50% off)
  - Clear anodized headers c/w light duty closers
- Door Hardware** - \$2,940.00 – Glass Tech (cannot provide discount on hardware)
  - Top patch, bottom patch, bottom pivot and back-to-back 6" handles
- Transportation** – Griffin Glass providing (no cost)

**Real Selling Cost: \$16,500.00 + GST (marginal mark-up of 25% included)**

- Coordination / project management - \$200.00
- Glass Guild - \$4,454.00
- Glass Tech - \$7,140.00
- Transportation - \$1,352.00 (2 guys / 1 day allowance + truck cost)

**Total cost of \$13,146.00 + \$3,354.00 (25.51% mark-up) = \$16,500.00 + GST selling.**

Discussion on cost coverage. Can we proceed with the project? SAIT input?

Delivery by September 1 2024, Trevor will send out a letter by Friday April 5, 2024

- School Fair Update (GAMA is registered for both events):
  - February 21<sup>st</sup>, 2024 @ Lord Beaverbrook High School: Was a successful event.
  - March 20<sup>th</sup>, 2024 @ Notre Dame High School: Summary. **Low attendance due to snow storm.**
  - Trevor to reach out to Cladio to confirm if there is a 4th trade fair coming up.**
- Guest speakers for meetings up to and including January 9<sup>th</sup>, 2025, decided and confirmed during February's GAMA executive meeting.:

Mark Hoosein will speak on the ACSA's plan moving forward, addressing the labor shortage, inflation and rising costs, political uncertainty and regulatory complexities (such as the STAE and DTRA), mental health and substance issues, technological advancements, social equity, and social media and the polarization therein.

Adrian Nagle would speak on his passion for building membership, for creating community, and for understanding and leveraging the power of members, sponsorship, and a community.

Bill Black to speak on the economic realities of 2024. The challenges and opportunities ahead, and where CCA would like to steer the market.

- May 9<sup>th</sup>**: Mark Hoosein: Confirmed. Pre-conversation scheduled for April 5<sup>th</sup>, 2024.
- \*\*Possible additional speaker for May meeting – Anton Van Dyk / code compliance. Taylor, any update?\*\*\***
- September 12<sup>th</sup>**: Adrian Nagle: Confirmed? Tentative? **Confirmed**
- November (AGM)**:
- January 9<sup>th</sup>, 2025**: Bill Black: Confirmed? Tentative? **Tentative**

Lyle with Allegion was available for a short presentation. Would he be available for the May or September meeting (2 speaker evenings with a short one to follow the main?). Whitney, have you had a chance to discuss possibly short presentation with Lyle / available dates? **Follow up next meeting**

- **GAMA EXECUTIVE TO DO LIST:**

- Reach out to Brian Zinter (Dean in waiting?) Trevor
- Official quote for glass door, Reach out to Cladio for trade show -Trevor
- Reach out to Ghislaine for safety chair -Paul
- News letter submissions reach out to office for input -Paul
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- **Next Executive Meeting: May 2nd, 2024 / Dinner Meeting May 9<sup>th</sup>, 2024.**
- **Motion to Adjourn the Meeting on @ 6:02 April 4th, 2024.**

Passed

**\*\*Competition Act Compliance:**

*The Glass and Architectural Metals Association assigns the highest priority to full compliance with both the letter and the spirit of the Competition Act, and it is vital that this meeting be conducted in a manner consistent with that policy. During its meetings and programs, The Glass and Architectural Metals Association will not condone or permit any discussions – official or unofficial – of price-fixing, boycotts refusals to deal, blacklisting, market allocation, supply restrictions or other anti-competitive activity. If, at any time during the course of the meeting, the Association staff or any member present believe that a sensitive top under the Act is being discussed, or is about to be discussed, they will so advise the chair of the meeting and ask that further discussions cease. Attendees at this meeting should likewise not hesitate to voice any concerns they may have in this regard. Any discussion or commercial dealings with one's competitors may create the appearance of the Competition Act violation, even though none may exist. Therefore, such discussions should be always avoided before, during and after this meeting.*